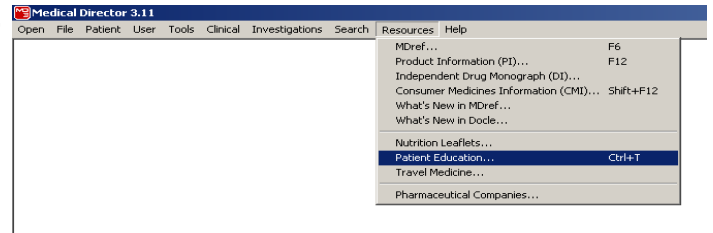
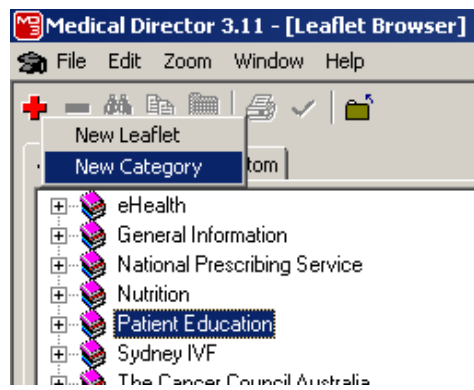


IMPORTING CUSTOM PATIENT RESOURCES INTO MEDICAL DIRECTOR

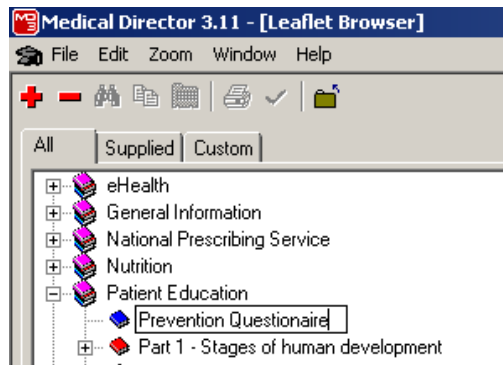
Once you have saved your resource to your computer,
open Medical Director- **Resources**
- **Patient Education**



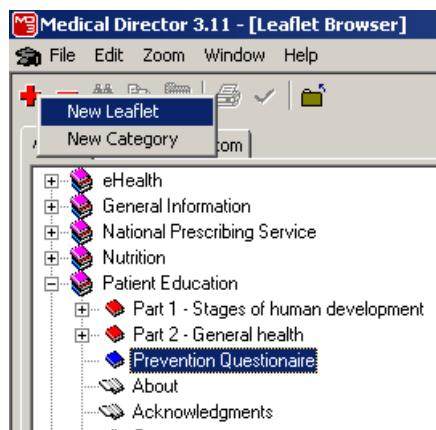
Click on the **Patient Education Tab** and then click the + icon
and choose **New Category**



Type the name of the category you
wish to place your new leaflet/resource

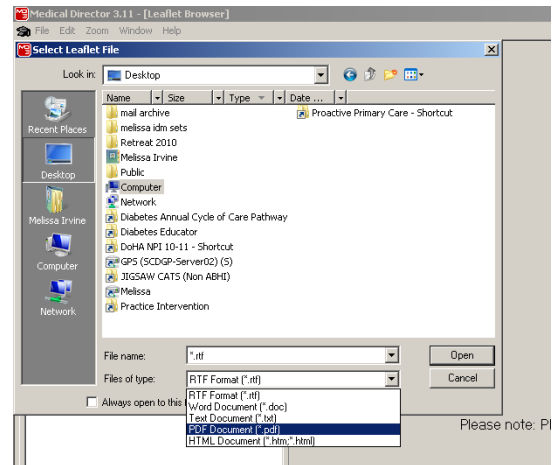


Select the Category you just named and
then click the + icon and choose **New Leaflet**

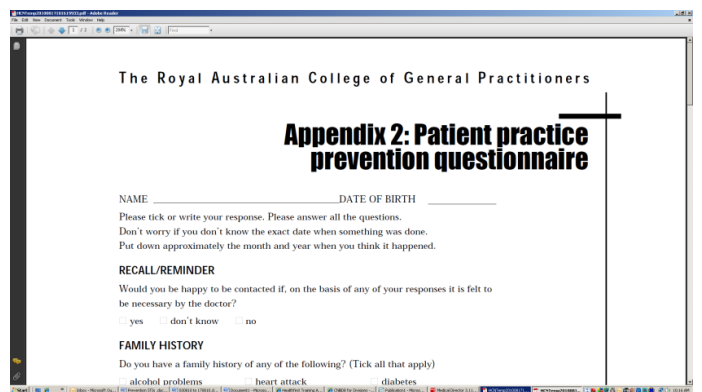


Choose your saved resource from your computer

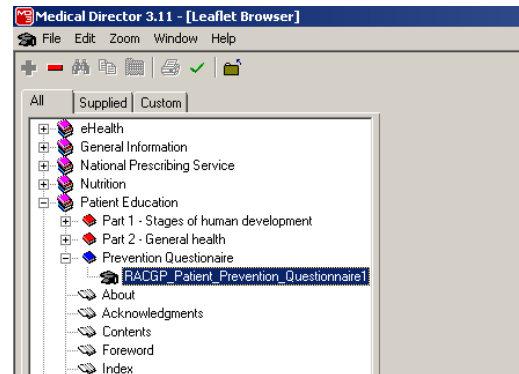
Use the drop down file type to select the correct file type



Wait a few seconds and your document will open



Once you close it you will find it in the tree and it is automatically named the file name you gave it back in the beginning of the process



You can right mouse click and rename the leaflet if you wish

