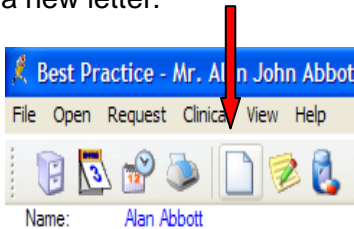




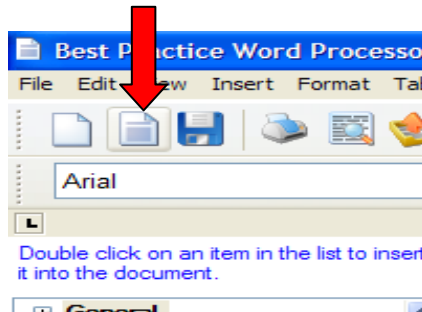
Complete forms in less than a minute with the new CTG PIP Templates in Best Practice

To access the new CTG PIP templates

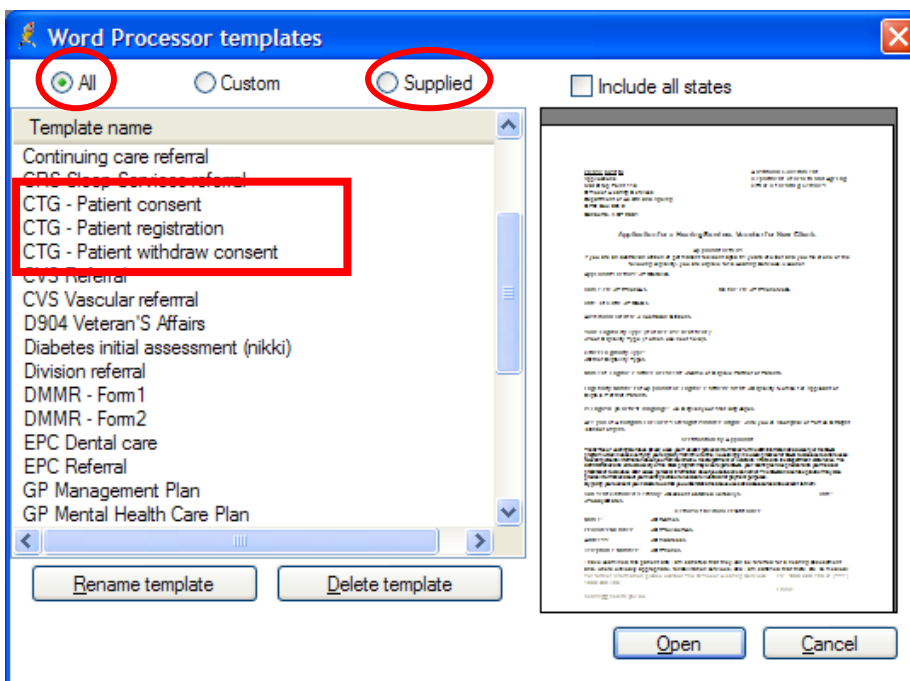
Step 1 Click on “New Letter” icon or from Correspondence Out page select “ Add” or F3 is the shortcut to add a new letter.



Step 2 Once the letter writer is open click on “New Document” icon or F3 is the shortcut to add a new document.



Step 3 The new CTG templates can be found by selecting “All or Supplied”



Step 4 Click on required template e.g. CTG Registration Form. The following window opens - answer the questions and the fields of the template will be populated.

- 1) Practice ID is your PIP ID
- 2) Postal address if different from physical address
- 3) If the answer is no to any of the questions do not tick the box

CTG - Patient registration

Practice ID:

Postal address:

Does the patient identify as Non-ATSI?

Is the patient of Aboriginal origin?

Is the patient of Torres Strait Islander origin?

10. Does this patient have a chronic disease?

11. Is this patient at risk of chronic disease?

12. Is your practice this patient's usual practice?

13. Has the patient been offered ATSI Health Assessments?

14a. Has the health incentive been explained?

14b. Has the PBS Co-Payment Measure been explained?

15. When did the patient sign the patient consent form? 3/02/2011

Authorised contact's full name:

Congratulations – you have just completed a Patient registration form in less than a minute.

**Department of Health and Ageing
Medicare Australia**

**Practice Incentives Program Indigenous Health Incentive
and Pharmaceutical Benefits Scheme Co-payment Measure
Patient Registration**

Important information
Complete this form if you are of Aboriginal and/or Torres Strait Islander origin and would like your doctor to provide better management of your chronic disease through the Practice Incentives Program (PIP) Indigenous Health Incentive and/or the Pharmaceutical Benefits Scheme (PBS) Co-payment Measure.
For more information about the PIP Indigenous Health Incentive, cultural awareness training, health checks and a definition of a 'usual practice' and 'chronic disease', refer to the PIP Indigenous Health Incentive Guidelines.

Eligibility
To be eligible for the PIP Indigenous Health Incentive, the patient must:

- Identify as being of Aboriginal and/or Torres Strait Islander origin
- Be 15 years of age or over
- Have a chronic disease
- Have a current Medicare card

To be eligible for the PBS Co-payment Measure, the patient must:

- Identify as being of Aboriginal and/or Torres Strait Islander origin
- Present with an existing chronic disease or chronic disease risk factor

Practice Details

1 Practice ID:

2 Practice name:

3 Practice address:

Postal address (if different from above):

4 Phone number:

Fax number:

Eligibility requirements

10 Does this patient have a chronic disease?

11 Is this patient at risk of chronic disease?

12 Is your practice this patient's usual practice?

13 Has this patient had, or been offered, the appropriate health check for Aboriginal and Torres Strait Islanders Australians?

14 Has this patient provided informed consent to participate in the:-

a) Indigenous Health Incentive?

And/or

b) PBS Co-payment Measure

15 When did the patient sign the patient consent form?

Practice Declaration

16 I agree to:
Advise Medicare Australia, in writing, of any changes to practice arrangements by the relevant 'point in time' date or within 14 calendar days, whichever is earliest.

I understand that:
If this is not done, incentive payments may be reduced or recovered and the practice's eligibility for the PIP may be affected.

I declare that:
The patient has been fully informed of the PIP Indigenous Health Incentive and/or the PVS Co-payment Measure.
The information in this form is correct.

General Practitioner's full name:

General Practitioner's signature:

Date: 03/02/2011

Authorised contact's full name:

Authorised contact's signature: