



Australian Association of Practice Managers Ltd
excellence in healthcare management
Queensland branch

AAPM Qld
Practice Managers Day
Saturday 21 August 2010
Gold Coast

Practice Managers Practice Performance Masterclass

Full day Masterclass presented by
Michael Graham & Stuart Chan

Cutcher & Neale



Morning session – presented by Michael Graham

8 Key Steps to Financial Planning

A practical hands-on workshop on developing a system for snapshot reporting. This system will narrow down large amounts of practice data for monthly reporting and assist you in setting practice key performance indicators. Suited to managers of both large and small practices who are reporting or would like to report on practice data on a regular basis. You will leave this 3 hour seminar with a workbook full of information and the ability to refine your practice reporting skills.



Afternoon session – presented by Stuart Chan

Improving your Practice Performance

A succinct, informative session covering the following topics:

- Managing the cost of doing business
- Cashflow management
- Increasing Practice productivity
- Practice consolidation
- Expanding your Practice service offering
- Tax – Your biggest cost
- Top 10 Tips



Who Should Attend: Practice Managers and Practitioners who are responsible for the financial health of the Practice

When: Saturday 21 August 2010

Where: Holiday Inn, Surfers Paradise

Time: 8:30am for 9:00am — 6:00pm

Cost: AAPM Members \$250 inc GST
Non Members \$285 inc GST

CPD Points: 6 AAPM CPD Points allocated

Kindly Sponsored by:



Investec

Experien



Australian Association of Practice Managers Ltd
excellence in healthcare management
Queensland branch

AAPM Qld Practice Managers Day Saturday 21 August 2010 Gold Coast

PROGRAM

8:30am	Registration (tea & coffee available)
9:00am	Welcome 8 Key Steps to Financial Planning - Michael Graham Morning Tea and opportunity to view Exhibitions 8 Key Steps to Financial Planning cont ...
12:30pm	Lunch and opportunity to view Exhibitions
1:15pm	Improving your Practice Performance - Stuart Chan Afternoon Tea and opportunity to view Exhibitions Improving your Practice Performance cont ...
4:20pm	Conclusion of Masterclass
4:30pm	AGM
4:45pm	Sue Ellen Toms Award Presentation
5:00pm - 6:00pm	Cocktail Party

Kindly Sponsored by:



Investec

Experien

Network AND Win Prizes!!

Delegates are invited by the Queensland Committee to attend the Cocktail Party at the conclusion of the Practice Managers Day. This is a wonderful opportunity to discuss the masterclass with other delegates and to network.

Delegate names will be entered into the draw to win a prize to the value of \$250. You must be there to claim your prize!

Car Parking

Car Parking is available for full day conference delegates at \$9.00 per vehicle (price subject to change). Park in the Piazza car park adjoining the Holiday Inn Surfers Paradise driveway. Delegates will drive up the ramp to the car park, and will be able to access the hotel via the lift.

Accommodation

A limited number of rooms have been put allocated for AAPM delegates. If you would like to book accommodation, please contact Kay Thwe at the Holiday Inn directly on 07 5579 1048 or conf@holidayinnsurfersparadise.com.au All accommodation bookings are for the delegates own account.

